



SHASTA COLLEGE
invites applications for the position of:

(Full-time) Athletic Trainer

SALARY: \$47,383.73 - \$81,459.80 Annually

OPENING DATE: 03/08/17

CLOSING DATE: 04/24/17 04:30 PM

DESCRIPTION OF BASIC FUNCTIONS AND RESPONSIBILITIES:

General Responsibilities

Under administrative leadership, it is the responsibility of the regular/contract college instructor to teach classes, to participate in the planning, implementation, and evaluation of educational programs, courses, and other experiences that will directly result in the educational growth of the students and support advancement of the vision, mission, and values of the community college district.

CLASSIFICATION: Faculty position on the Faculty Salary Schedule.

BENEFITS: Holiday and sick time will be provided. Our competitive benefits package includes medical, dental, and vision insurance provided at a share of cost on a pretax basis and an employee assistance program (EAP).

Employees have the option to contribute to:

- Health Savings Account (HSA)
- 403(b) and 457 Retirement Plans
- Section 125 Plan including Flexible Spending Accounts (FSA) and Dependent Day Care Accounts

In addition, employees have the option to purchase:

- Disability Income Insurance
- Cancer Insurance
- Life Insurance
- Accident Only Insurance
- Critical Illness Insurance

For more information regarding Employment and Benefit Policies, please view the [Faculty Collective Bargaining Agreement](#).

SUPERVISOR: Dean of Arts, Communications, Social Sciences or designee.

TYPICAL DUTIES, KNOWLEDGE AND ABILITY:

Specific Responsibilities

Responsibilities designated below are primary to the faculty role. Some of the listed professional responsibilities are examples of activities, which are part of the unique role of each faculty member and are reflective of their individual expertise and interests.

Classroom Responsibilities

- Meet classes/laboratories on days and times as assigned according to the current academic calendar.

- Develop and implement instruction for each class and laboratory period, consistent with the official course outline.
- Develop and distribute during the first week of class, a written syllabus for each course to communicate to students, course objectives, grading criteria and classroom policies.
- Demonstrate respect for student rights as specified in District policy and applicable laws.
- Submit requisitions for textbooks and instructional materials in a timely manner.
- Refer students to tutoring and related student services when appropriate.
- Supervise students in off-campus activities when participation is expected as part of a course requirement or where such supervision is part of the instructor's load.
- Provide academic assistance and related services to students during scheduled office hours.

Evaluation of Students

- Return assignments and examination results in a timely fashion.
- Assign grades to students in the manner provided by District policy and administrative procedure and prescribed by the Education Code and Title V regulations of the State of California.
- Submit required administrative paperwork, including grade report forms, in a timely and accurate manner.

Curriculum

- Participate in the development and review of curriculum as directed.
- Participate in the development of alternative teaching modalities.

Professional Development

- Participate in required professional development activities.
- Continue to develop professional skills and up-to-date subject matter knowledge, potentially including participation in conferences and research activities.
- Participate in presenting staff development programs as needed.

Additional Responsibilities

- Schedule, announce to students in all classes, and maintain office hours.
- Attend and participate in department/center meetings.
- Participate in the process of shared governance through committee work of the department, center, college and/or district level; participate in other significant non-classroom college, district or community activities.
- Keep official records required by District policy and administrative procedures and submit them in accordance with college procedures.
- Participate in supervision of student assistants and paraprofessionals as needed.
- Abide by departmental regulations concerning the proper use, care and security of college equipment and District property.
- Advise administration of unsafe conditions or potential hazards and recommend solutions.
- Provide administrators, chairs and coordinators with sample instruction materials as may be deemed necessary, such as examinations, lab projects or course syllabuses.
- Participate in advisory committee meetings as required.
- Report absences due to illness or for personal necessity to the dean or designated officer.
- Recommend purchases of instructional supplies and equipment as needed.
- Consult with supervising administrators on personnel needs; assist with position announcements, recruitment and screening/interviewing committees.
- Participate in the evaluation of regular faculty.
- Fulfill all obligations as established in the current collective bargaining agreement.

EXPERIENCE/EDUCATION:

Education:

- Possession of an A.A. degree in athletic training or related field plus six (6) years full-time occupational experience; OR a Bachelor's degree in athletic training or related field plus two (2) years full-time occupational experience; OR a Master's degree in physical education, education with an emphasis in physical education, Kinesiology, physiology of exercise, or adaptive physical education; OR a Bachelor's degree in any of the above AND a Master's degree in any life science,

dance, physiology, health education, recreation administration, or physical therapy; OR a valid California Community college instructor's credential in subject matter area; OR the equivalent.

Discipline Specific Requirements/Licensure:

- National Athletic Trainers Association (NATA) Certification.
- Valid First Aid and CPR cards.

ADDITIONAL INFORMATION:

To be considered a candidate for this position, the applicant must submit the following materials:

Online Application with Additional Required Materials to be attached to application:

- Cover letter addressing criteria listed in the position announcement
- Current resume
- College transcripts (unofficial will be accepted at the time of application)

Attention Internal Applicants:

- Internal candidates must also submit all required materials to be considered.
- Internal candidates cannot attach evaluations OR letters of recommendation from administrators or Board of Trustee members.

After formal application has been made, all application materials will be screened.

- Interviews will be by invitation only.
- Interviews are held on campus. No Skype or Phone Interviews.
- The District does not provide expense reimbursement for those invited to initial interviews.
- Placement on the Shasta College Salary Schedule is commensurate with previous education and experience.
- The District does not reimburse for new hire moving expenses.
- Starting Salary: \$47,383 - \$80,653/year
- Salary Range: \$47,383 - \$100,512/year
- \$2,000/year doctorate differential
- Medical, dental, and vision insurance
- State Teachers Retirement System (STRS)

The Shasta-Tehama-Trinity Joint Community College District ("Shasta College") does not discriminate against any person on the basis of race, color, national origin, sex, religious preference, age, disability (physical and mental), pregnancy (including pregnancy, childbirth, and medical conditions related to pregnancy or childbirth), gender identity, sexual orientation, genetics, military or veteran status or any other characteristic protected by applicable law in admission and access to, or treatment in employment, educational programs or activities at any of its campuses. Shasta College also prohibits harassment on any of these bases, including sexual harassment, as well as sexual assault, domestic violence, dating violence, and stalking.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.shastacollege.edu>

PO Box 496006
 Redding, CA 96049
 (530) 242-7640

hr@shastacollege.edu

Position #2017-00190
 (FULL-TIME) ATHLETIC TRAINER
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(Full-time) Athletic Trainer Supplemental Questionnaire

- * 1. This position requires that you submit the following with your online application: Cover Letter, Resume, and Unofficial College Transcripts. Have you attached ALL of these items to your online application?

Yes No

* Required Question