



Barstow Community College

Enjoy excellent working conditions in an extraordinarily dynamic region. Small-town living with proximity to beaches, mountains, and desert. Enjoy conveniences of close-by cities like Las Vegas and Los Angeles while living in a small city of 23,000. Be on the cusp of innovation and join a college with more than \$35 M in campus improvements underway.

Barstow Community College is a fully accredited two-year California community college. The single-campus district is located in the Inland Empire area of San Bernardino County. The College was established in 1959 and moved to its permanent facilities in 1964.

Barstow Community College offers on campus and off campus classes enhanced with instructional television and on-line courses available in general education and technical areas.

EQUAL OPPORTUNITY

The Barstow Community College District is an equal opportunity employer. The District encourages applications from all qualified individuals without regard to age, ancestry, color, religious creed, disability, marital status, medical condition, national origin, race, religion, sex, sexual orientation, Vietnam-era veteran status.

Barstow Community College District

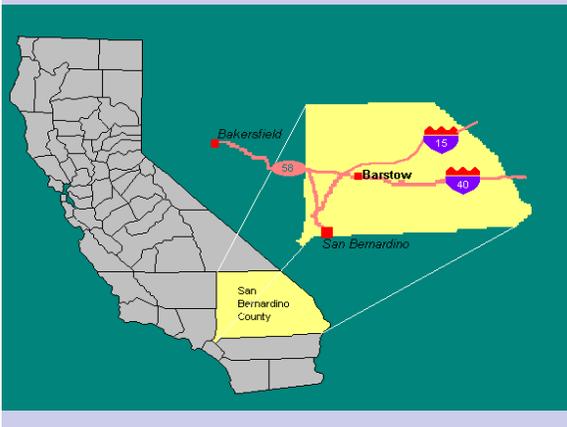


Barstow Community College
2700 Barstow Road
Barstow, California 92311

[https://
www.governmentjobs.com/
careers/barstowcc](https://www.governmentjobs.com/careers/barstowcc)

Athletic Trainer/ Assistant

**Deadline to Apply:
June 19, 2017
5:00 PM**



ASSIGNMENT

Administer preventive treatment and rehabilitation to physical education students and athletes engaged in various intercollegiate sports; assure compliance with health and safety standards; oversee the issuance, maintenance and replacement of athletic injury protective gear and equipment for the college athletic program.

REPRESENTATIVE DUTIES

- Provide emergency service for student injuries sustained during physical education classes, team practices and athletic events; evaluate seriousness of injuries; administer first aid; provide protective taping, bracing and padding for athletes; refer students to a physician as needed.
- Coordinate rehabilitation programs for injured students; provide physical therapy treatment for injuries as prescribed by team physicians; coordinate and administer athletic training programs.
- Travel with athletic teams as assigned; attend home athletic events; provide protective equipment and perform emergency repairs at athletic events as needed.
- Clean and maintain training room and related equipment and supplies; maintain work area in a safe, clean and orderly condition; perform minor maintenance to training equipment; provide for and schedule servicing of equipment as needed.
- Assist in the selection of athletic equipment, supplies and uniforms; confer with coaches to designate specifications and formulate bid process; research suppliers and make recommendations.
- Provide administrative assistance for Athletics to include processing travel requests, creating and tracking requisitions, assisting with athletic budget, preparing and submitting reports, filing, and other clerical duties related to Athletics as assigned.

See job description for a complete listing of duties and responsibilities.

EDUCATION AND EXPERIENCE

The position requires a Bachelor's degree with course work in physical education, athletic training or a related field and two years athletic training experience.

Licenses and Certificates:

- Possession of, or ability to obtain, a valid First Aid and CPR Certificate issued by an authorized agency.
- Possession of, or ability to obtain, a valid

California driver's license.

- Possession of, or ability to obtain, a National Athletic Trainers Association Certification.

WORKING ENVIRONMENT

Environment: Indoor and outdoor work environment. Drive a vehicle to conduct work. Evening or variable hours. Seasonal heat and cold or adverse weather conditions.

Physical Abilities: Ability to work at a desk, conference table or in meetings of various configurations. Ability to stand for extended periods of time. Ability to sit for extended periods of time. Ability to see for purposes of reading printed matter. Ability to hear and understand speech at normal levels. Ability to communicate so others will be able to clearly understand a normal conversation. Ability to bend and twist. Ability to lift 50 lbs. Ability to carry 50 lbs. Ability to operate equipment used in the maintenance and repair of athletic equipment. Ability to reach in all directions.

Knowledge of

Knowledge of equipment, materials and supplies of a college athletic and physical education program. Medical terminology and human anatomy. First aid and CPR. Injury evaluation and proper treatments. Modern practices and techniques of preventive and rehabilitative treatment used in athletics. Principles, methods and techniques of physical therapy. Methods and techniques of properly fitting athletic equipment. Record-keeping and report writing techniques. Proper methods of storing equipment, materials and supplies. Health and safety regulations. Oral and written communication skills. Interpersonal skills using tact, patience and courtesy.

Abilities to

Ability to Administer preventive and rehabilitative treatment to physical education students and athletes. Evaluate and treat a variety of athletic and physical education injuries. Administer first aid and CPR. Perform physical therapy as directed. Apply and fit protective taping, padding, braces and related equipment. Maintain and repair athletic protective equipment. Recognize unsafe conditions which may be potentially dangerous to an athlete. Maintain records and prepare reports related to assigned activities. Communicate effectively both orally and in writing. Establish and maintain cooperative and effective working relationships with

others.

Operate a variety of athletic and medical equipment. Travel to athletic events as assigned. Analyze situations accurately and adopt an effective course of action. Work effectively under time constraints.

CONDITIONS OF EMPLOYMENT

Salary placement is Range 24 (\$ 4,522.00 per month) on the Classified Salary Schedule.

This is a full-time, 40 hours per week, classified service position .

Benefits: The District provides a comprehensive health and welfare package which includes medical, dental, vision, life insurance, and income protection. Current employer contribution not to exceed \$16,400 per year. will receive 8 hours of sick leave and vacation per month, plus 17 paid holidays per year. Position is within the CSEA Bargaining Unit and subject to Association dues.

Classified staff serve a probationary period of one year.

APPLICATION PROCEDURE

A Letter of Intent to Transfer and resume must be submitted to the Human Resources Office no later than **5:00 p.m. Monday, June 19, 2017** Applications will be reviewed by the Human Resources staff for minimum qualifications. An interview with the department manager will be scheduled in accordance with Article 19, Transfers/Promotion, of the CSEA Collective Bargaining Agreement.

Above materials are to be submitted online:

<https://www.governmentjobs.com/careers/barstowcc>

If you have any questions:

**Human Resources Office, Barstow College,
2700 Barstow Road, Barstow, CA 92311**

Telephone: (760) 252-2411 Ext. 7232

Email: jobs@barstow.edu

PLEASE NOTE: Incomplete applications will not be considered. Faxes will not be accepted. Resumes will not be accepted in lieu of an online application. Any application, resume or other materials submitted for employment at Barstow College will become the property of the District, and will not be returned to the applicant. The Barstow Community College District reserves the right to reopen, re-advertise or to delay the filling of any position.